

**JUNE 5, 2018 CONSOLIDATED PRIMARY ELECTION
SUMMARY OF QUALIFICATIONS AND REQUIREMENTS FOR THE OFFICE OF
RIVERSIDE COUNTY ASSESSOR-COUNTY CLERK-RECORDER**

QUALIFICATIONS / REQUIREMENTS	DESCRIPTION
Qualifications – Offices in General & County Offices In General	<p>Unless otherwise specifically provided, no person is eligible to be elected or appointed to an elective office unless that person is a registered voter and otherwise qualified to vote for that office at the time that nomination papers are issued to the person or at the time of the person's appointment. (E.C. § 201)</p> <p>A person is incapable of holding a civil office if at the time of his election or appointment he is not 18 years of age and a citizen of the state. (G.C. § 1020)</p> <p>A person is not eligible to a county or district office, unless he or she is a registered voter of the county or district in which the duties of the office are to be exercised at the time that nomination papers are issued to the person or at the time of the appointment of the person. (G.C. § 24001)</p> <p>A person shall not be considered a candidate for, and is not eligible to be elected to, any state or local elective office if the person has been convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes. (E.C. § 20)</p>
Office Specific Qualifications	<p>(a) A person may not exercise the powers and duties of the office of assessor unless he or she holds a valid appraiser's certificate issued by the State Board of Equalization pursuant to Article 8 (commencing with Section 670) of Chapter 3 of Part 2 of Division 1 of the Revenue and Taxation Code.</p> <p>(b) Notwithstanding subdivision (a), a duly elected or appointed person may exercise the powers and duties of assessor, for a period not to exceed one year, if he or she acquires a temporary appraiser's certificate from the State Board of Equalization no later than 30 days after taking office.</p> <p>(c) This section does not apply to any person holding the office of assessor on January 1, 1997. (G.C. § 24002.5)</p>
Documentation Establishing Eligibility	<p>Candidates for Assessor must provide documentation establishing their eligibility as set forth in Section 24002.5 of the Government Code. Candidates must submit documentation, including, but not necessarily limited to, certificates, declarations under penalty of perjury, diplomas, or official correspondence, sufficient to establish, in the determination of the official with whom the declaration or statement is filed, that the person meets each qualification established for service in that office. (E.C. § 13.5)</p> <p>NOTE: The filing fee is non-refundable; therefore, candidates should be certain to obtain proper eligibility documentation.</p>
Filing Fee	\$1,951.92 (1% of the annual salary)

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Petition In-Lieu of Filing Fee	The law provides an alternative to paying the filing fee in money. Upon receipt of the minimum number of In-Lieu signatures required, or a sufficient combination of such signatures and pro rata filing fee, the Registrar of Voters will issue nomination documents provisionally, subject to checking the validity of the signatures submitted.
Number of In-Lieu Signatures Required	Signatures required: 5,856 Value per Signature: \$0.33
Petition In-Lieu Signers	Any registered voter may sign an in-lieu-filing-fee petition for any candidate for whom he or she is eligible to vote.
Petition Circulators	As of January 1, 2014, the only requirement for circulators is that the circulator must be 18 years of age or older.
Filing the In-Lieu Petitions	In-Lieu petitions must be filed with the Registrar of Voters by the close of business on February 7, 2018. In-Lieu petitions must be filed with the county in which they were circulated.
Filing Fee Deficiencies	The county elections official shall notify the candidate of any deficiency. The candidate shall then, at the time of obtaining nomination documents, pay a pro rata portion of the filing fee to cover the deficiency.
In-Lieu / Nomination Papers	Signatures gathered on the In-Lieu Petitions can be applied to the Nomination Signature requirement. Twenty Nomination Signatures are required.
Important Dates	December 14, 2017 – February 7, 2018 Petition In-Lieu of Filing Fee Period February 12, 2018 – March 9, 2018 Nomination Period